

The Barnes County Park Board met in regular session on Thursday, May 7, 2015. The following were present: Bobby Koeplin, Bill Carlblom, John Froelich, Cindy Schwehr, and Kerry Johnson. Also present was Bev Anderson.

Park Board Chairman Bobby Koeplin called the meeting to order at 7:00 am. The agenda was reviewed. John Froelich moved to approve the agenda; Bill Carlblom seconded the motion. Motion carried.

Kerry Johnson moved to approve the March 5, 2015 meeting minutes, with corrections; Cindy Schwehr seconded the motion. Motion carried.

#### REPORTS/UPDATES:

##### GRANTS PENDING:

- Received \$3,000 from ND Game and Fish
- ND Game & Fish (Road Improvement Grant) (50) percent local match (\$21,401.70) & engineering (\$10,700.85) for total request of \$32,102.55
- NDDOT - Special Road Funds Little Yellowstone \$44,733 Clausen \$64,205
- GPS-ing of Park campsites and amenities
- Crack sealing
- Water systems

##### FINANCIALS:

- Cindy Schwehr moved to approve the 2015 year-to-date financials; John Froelich seconded the motion. Motion carried. Note: ND FEMA 3% match outstanding receivable \$9,803.43

##### OLD BUSINESS:

- Parks updates with maintenance needs based on site visit (see attached)

##### NEW BUSINESS:

- Hiring policy to fill maintenance position. The board gave Bobby permission to offer the position at \$10.50 per hour.
- Campground Hosts 2015. The board gave Bobby the go-ahead to engage campground hosts.
- Picnic Table and fire ring improvements – estimated cost of \$4,900
- Electrical improvements – 2 more pedestals – estimated cost of \$1,500
- Numbering and mapping of campsites in parks (Carsonite, clips and install) – estimated cost of \$3,200
- General labor pay discussion

##### PENDING:

- Pavement improvements
- Concrete Privy LY and Clausen Springs
- Shower House LY
- Playground Clausen

OTHER:

- Cindy Schwehr presented Bev Anderson with a years-of-service award
- Open board position

With no further business, Kerry Johnson moved to adjourn the meeting: John Froelich seconded the motion. Motion carried and the meeting was adjourned at 8:00 am.

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Beth M Didier  
Barnes County Auditor

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Bobby Koeplin, Chairman  
Barnes County Park Board

## **Clausen Springs Recreation Area**

19 electrical 50/30/20 amp sites – 27 non-electrical campsites

### **Park:**

- 1) Purchase 4 - 8' picnic tables and place as applicable (1 picnic table north of center loop shelter, add one table and ring north/northeast of center shelter, 1 in Sleepy Hollow (manager special has extra table) 1 in Gussie Curve, one under the shelter by the shop)
- 2) Purchase and install 6 -7" h rings (Sage Drive, Lookout/overlook needs approach and fire ring, add a ring north/northeast of center shelter)
- 3) Repair picnic tables and stain old posts as applicable
- 4) Level trenches established by 2014 electrical upgrades, add topsoil & seed
- 5) Clean out cans, bottles, plastic debris in outhouses
- 6) Add drain tile to drain around shelter south of bathhouse
- 7) Paint swing set by NE concrete privy
- 8) Repair merry go round
- 9) Repair or remove swing set by merry go round
- 10) Clean out shop, install rack to get tools/inventories off floor to prevent future flood damage
- 11) Paint 2<sup>nd</sup> coat on plywood ceilings that were replaced on two shelters
- 12) Treat cattails just south of small fishing dock

### **Major improvements:**

- Add gravel and place dumpster by dump station, eliminate/reduce garbage cans in shop loop and center campsite area to boat landing (evaluate keeping cans at shelters)
- Install 15' drain pipe for Hide away campsite access directly south of 4 large power campsites
- Add new electrical pedestals one north and one south of center shelter
- Dig around north/west side of shop so water does not run into building, shape & seed
- Remove large tree in the playground site
- Install 3 large rock around creek hydrant
- Remove, resize and install storage lot fence behind shop (posts rotted off)
- Replace southeast pair of wood outhouses with new single concrete privy
- Add asphalt lift to shop loop and roads through middle of campsite area to boat landing
- Install Rural Water-revise culvert for shutoff for shower house water supply
- Design, purchase and install playground equipment

### **Signage/Mapping both parks:**

- 1) Review and laminate printed materials in bulletin cases.
- 2) KLJ creating a Park map of campsites with numbers identifying electrical and primitive sites and other campground amenities

### **Weed Board:**

- Spray by spillway turnaround and in park as requested by Bev, including several burn rings infested with Canada thistle

### **Other/Pending:**

Fishing dock: BC Wildlife consider adding a fishing dock extension;

Wood outhouses: Complete minor wood, screen, shingle and paint repairs

Shop: Insulate, replace overhead door with insulated door or foam insulate door, install a furnace

### **Little Yellowstone Park**

9 (50/30/20 amp pedestals, 3 - 20 amp pedestals and 4 - 30/20 amp sites  
20 non-electrical)

#### **Park:**

1. Spigot by large shelter is partially plugged
2. Purchase & install 13-7" h fire rings (add a ring south of campsite 1, add ring at new campsite south of metal footbridge and replace burn rings in west primitive sites)
3. Add a new 8' picnic table at new site south of metal footbridge
4. Level trenches established by 2014 electrical upgrades, add topsoil & seed
5. Clean out cans, bottles, plastic debris in outhouses
6. Replace ball diamond top back stop fence board and stain
7. Repair picnic tables and stain old posts and tables as applicable
8. Repair south approach to steel footbridge & 2x4 guard rail (stain replacement rail)
9. Repair steps by box culvert
10. Concrete repair on east creek crossing
11. Replace 2 rotten power pedestal poles
12. Trim trees/brush along roadways, fill pot holes with gravel in primitive loops

#### **Major Improvements:**

Add culvert loop road to allow drainage  
Add gravel under eaves of shelters as applicable  
Install Rural Water  
Concrete Privy/Shower House  
Asphalt Road Repairs  
Replace/relocate shelters and install concrete

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#### **Concrete Privy Kathryn Dam:**

Maintain concrete privy, empty garbage in exterior can and place toilet paper and clean privy on regular basis, pump with other Park privies.